

CONTINUATION MEETING OF THE CITY COUNCIL  
CITY OF CALEDONIA, MINNESOTA  
Thursday, April 12, 2012

CALL TO ORDER. Following due call and notice thereof, Mayor Burns called the meeting to order at 6:00 p.m. in the Council Room, City Hall.

ROLL CALL. Members present: Mayor Robert H. Burns; Council Members: Tom Murphy and Paul Fisch. Members absent: Randi Vick and Bob Lemke. Consultants and City staff present: City Clerk/Administrator Jennifer Feely. Visitors present: None.

BUSINESS ITEMS.

A. RECOMMENDATION TO HIRE WATER/WASTEWATER SUPERVISOR. City Clerk/Administrator Feely shared that the City's Personnel Committee, consisting of Mayor Burns, Councilmember Tom Murphy, and City Clerk/Administrator Feely, along with Water/Wastewater Operator Ryan Skillings, recently interviewed four finalists for the W/WW Supervisor position. It was noted that the Personnel Committee, along with Mr. Skillings, unanimously recommended to the City Council that Robert Mierau be offered the position of W/WW Supervisor for the City of Caledonia, with the stipulation that a Class A Wastewater License and Class B Water License be obtained within eighteen months of employment. Discussion ensued. A motion was made by Mayor Burns, seconded by Member Murphy, to offer the W/WW Supervisor position to Mr. Bob Mierau, with the understanding that a \$1.50 per hour increase be granted upon the successful achievement of a Class A wastewater license. All members present voted in favor and the motion was declared carried.

B. DESIGNATE BOND COUNSEL FOR PFA FINANCING IN CONJUNCTION WITH SEWER REHAB AND WATER METER PROJECT. City Clerk/Administrator Feely shared that discussion took place at the April 9, 2012 City Council meeting regarding the need to designate bond counsel for the anticipated bond sale associated with the sewer rehab project. It was noted that the consensus at that time was to obtain proposals from two firms: Briggs and Morgan, and Kennedy and Graven. It was noted that attached with the agenda was a proposal from Briggs and Morgan in the amount of \$7,000.00. The consensus of the Council was to retain bond counsel based upon lowest proposal received.

C. JIM HOSCHEIT UTILITY EASEMENT VACATION MATTER. City Clerk/Administrator Feely shared that she and Administrative Coordinator Mike Gerardy recently met with City Attorney Tim Murphy to review the procedural requirements associated with vacating a utility easement as the City has never performed such a vacation in the past. It was noted that the utility vacation could be commenced by four-fifths vote of all members or a majority of abutting landowners could initiate the process by signing a petition. Discussion ensued. A motion was made by Member Murphy, seconded by Mayor Burns, to require Jim Hoscheit to initiate the vacation proceedings by obtaining signatures from a majority of abutting landowners. All members present voted in favor and the motion was declared carried.

D. INFLUENT FLOW METER MATTER. City Clerk/Administrator Feely shared that discussion took place at the April 9 City Council meeting regarding the need to purchase a new influent flow meter. Discussion ensued. A motion was made by Member Fisch, seconded by Member Murphy, to approve the purchase of a new influent flow meter for the WWTP at a cost of \$2,800.00 from Servocal Instruments. All members present voted in favor and the motion was declared carried.

E. COMPLETE TWO YEAR PERFORMANCE EVALUATION OF CITY

CLERK/ADMINISTRATOR. Mayor Burns stated that the two year performance evaluation of City Clerk/Administrator Feely would resume when the full City Council was in attendance.

ADJOURNMENT. A motion to adjourn the meeting was made by Mayor Burns, seconded by Member Fisch, at 7:30 p.m. All members present voted in favor and the motion was declared carried.

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Jennifer Feely  
City Clerk/Administrator

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Robert H. Burns  
Mayor